

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

89/10/05

FOR QUARTER 4 OF FISCAL YEAR 1988

POST : TUNIS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	220	23.00	30.00	0.53
FROM TERRITORIES :	114	8.00	20.00	0.28
B. VISITS TO CLIENTS IN TERRITORY :	61	8.00	15.00	0.23
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	4	8.00	2.00	0.10
MISSIONS :	4	8.00	10.00	0.18
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	2.00	2.00	0.04
POST INITIATED :	11	5.00	4.00	0.09
E. COMMUNICATIONS ACTIVITIES :	1	2.00	0.00	0.02
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	2	0.00	2.00	0.02
HOST GOVERNMENT :	10	3.00	4.00	0.07
OTHER DEPARTMENT :	8	2.00	4.00	0.06
PROVINCES/MUNICIPALITIES :	6	0.00	4.00	0.04
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.00	0.00	0.04
LEAVE, PROFESSIONAL DEVELOP :		24.00	1.00	0.25
K. SERVICE TO OTHER MISSION PROGRAMS :		3.00	2.00	0.05
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 168  
FROM TERRIT : 77

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 0

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1  
- LOCALLY-ENGAGED : 1