

TRADE TRACKING SYSTEM

90/04/05

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1989

POST : DETROIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	472	32.33	28.50	2.11
FROM TERRITORIES :	688	10.00	15.50	0.92
B.VISITS TO CLIENTS IN TERRITORY :	61	7.66	11.25	0.68
C.EXPORT/TRADE/POLICY FAIRS :	5	1.00	11.25	0.48
PROJECTS AND EVENTS MISSIONS :	3	0.66	3.25	0.15
CONFERENCE SEMINARS :	4	3.00	2.50	0.19
OTHER :	3	3.33	1.25	0.15
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	0.00	1.25	0.05
POST INITIATED :	1	0.00	1.00	0.04
E.COMMUNICATIONS ACTIVITIES :	2	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	26	1.33	3.00	0.16
FROM TERRITORIES :	21	0.00	3.00	0.12
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		11.00	6.50	0.59
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	15	0.00	1.25	0.05
OTHER DEPARTMENT :	33	0.00	3.75	0.15
PROVINCES/MUNICIPALITIES :	20	0.00	1.75	0.07
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		17.33	2.00	0.60
LEAVE, PROFESSIONAL DEVELOP :		12.33	3.00	0.49
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		99.97	100.00	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 196
FROM TERRIT : 264

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 21

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 4