

ARTICLE II.

RULES.

1. All motions must be in writing, and shall contain the names of the mover and seconder, and must be read from the chair before being discussed.
2. Reports of Committees must be in writing, and signed by the chairman thereof.
3. No member shall speak on any subject more than once, except the introducer of the subject, who shall be entitled to reply; every member, however, shall have the right to explain himself, subject to the discretion of the chair.
4. When a motion has been finally put to the meeting by the chairman all discussion thereon shall be closed.
5. The chairman shall appoint two Scrutineers when a ballot is taken.
6. Every member while speaking shall address the chair.
7. All voting at any General Annual Meeting shall be by standing vote, unless a ballot be demanded by at least two members.
8. Parliamentary rules to govern in all cases not provided for in preceding sections.

ARTICLE III.

DUTIES OF OFFICERS.

1. The President shall preside at all meetings at which he is present; in his absence the Vice-President; and in the absence of both the meeting shall appoint a chairman.
2. The presiding officer shall only have the casting vote, but not a deliberative one.
3. The Secretary-Treasurer shall keep an accurate record of all meetings, conduct all correspondence, announce all meetings, receive all fees and subscriptions and other moneys, pay no bills unless sanctioned by the Executive Committee and signed by their chairman, make annual report of all his receipts and disbursements, and shall perform such other duties as may from time to time be assigned him by the Executive Committee.

ARTICLE IV.

DUTIES OF STANDING COMMITTEES.

1. Each Standing Committee, appointed by the Executive Committee, shall endeavour to advance the interests of that branch of the profession allotted to it.
2. Meetings of any Standing Committee shall be held at the call of the chairman, three members to form a quorum.
3. Each Standing Committee shall present to the Association or to the Executive an Annual Report on the work done by said Committee.