

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : DUBLIN

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
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A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 142	2.00	19.00	0.21
FROM TERRITORIES	: 166	2.00	17.00	0.19
B. VISITS TO CLIENTS IN TERRITORY	: 18	2.00	2.00	0.04
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 2	0.00	2.00	0.02
MISSIONS	: 1	3.00	2.00	0.05
CONFERENCE SEMINARS	: 2	4.00	10.00	0.14
OTHER	: 13	3.00	6.00	0.09
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 10	5.00	3.00	0.08
POST INITIATED	: 5	3.00	2.00	0.05
E. COMMUNICATIONS ACTIVITIES	: 9	4.00	11.00	0.15
F. INVESTMENT ENQUIRIES				
FROM CANADA	: 6	4.00	2.00	0.06
FROM TERRITORIES	: 6	3.00	1.00	0.04
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 11	4.00	4.00	0.08
CONNECTIONS ARRANGED	: 4	3.00	4.00	0.07
H. PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	: 0	0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 15	2.00	2.00	0.04
HOST GOVERNMENT	: 6	2.00	1.00	0.03
OTHER DEPARTMENT	: 11	3.00	3.00	0.06
PROVINCES/MUNICIPALITIES	: 15	5.00	3.00	0.08
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 14	14.00	2.00	0.16
LEAVE, PROFESSIONAL DEVELOP	: 1	1.00	3.00	0.04
K. SERVICE TO OTHER MISSION PROGRAMS	: 29	29.00	1.00	0.30
L. TOURISM PROGRAM ACTIVITIES	: 2	2.00	0.00	0.02
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA	: 8
FROM TERRIT	: 14
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA	: 8
FROM TERRIT	: 91
NUMBER OF PEMD APPLICATIONS COMMENTED ON	: 2
NUMBER OF OCCUPIED OFFICER POSITIONS	
-CANADA BASED	: 1
-LOCALLY ENGAGED	: 1