

**FIGURE 3.1: CHANGES TO SERVICE DELIVERY OPTION 1 - Status Quo MEO**

(Note that transfers of PYs within the library are not shown below.)

SERVICE AREA	CHANGES UNDER MEO	PYs	m2	\$
		(mutually exclusive)		
<u>A</u>	<u>Cataloguing:</u>			
	No change			
<u>B</u>	<u>Documents &amp; Serials:</u>			
	Selected Table of Contents Service; reduction in circulating titles.			
<u>C</u>	<u>Reference Research</u>			
	Transfer to Client Services of two on-line systems searching reference staff from Systems Development; increase hours of service; increased use of compact shelving; disposal of surplus items; reduce open stacks and floor space		-75 <sup>1</sup>	
<u>D</u>	<u>Circulation:</u>			
	Implement Bar Coding system.			
<u>E</u>	<u>Newsdesk:</u>			
	Relocate staff to Media Relations Division. <sup>2</sup>		-25	
<u>F</u>	<u>Systems Development:</u>			
	Systems Head is 100% devoted to Systems Development as staff position; transfer two on-line reference staff to Client Services.			
<u>G</u>	<u>Legal Branch Library:</u>			
	No change			

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<sup>1</sup> Reduction from open stacks = 100 m2, less space needed for two transferred reference staff 25 m2.

<sup>2</sup> These PYs were reallocated while the study was in progress and were not related to the study.

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