

REPORT

TRADE TRACKING SYSTEM

FIELD AND OFFICE EMPLOY ACTIVITY REPORT  
FOR QUARTER 4 OF FISCAL YEAR 1984

POST	FIELD	NUMBER	OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSONS-QTR
A. REPORT/TRADE/POLICY ENGINEERING	FROM CANADA	1192	76.00	19.20	1.95
	FROM TERRITORIES	1342	9.00	19.40	1.25
B. VISITS TO CLIENTS IN TERRITORY		430	11.66	7.40	0.72
C. EMPLOY/TRADE/POLICY PROJECTS AND EVENTS	FAIR	2	2.60	7.00	0.4
	MISSIONS	2	16.66	10.40	1.00
	CONFERENCE SEMINARS	6	6.00	5.40	0.27
	OTHER	24	3.33	6.00	0.37
D. COMMERCIAL ECONOMIC REPORTS	BY REQUESTED	18	3.00	3.00	0.24
	NOT INITIATED	18	3.00	3.00	0.24
E. COMMUNICATIONS ACTIVITIES		97	3.60	3.60	0.33
F. INVESTMENT ENQUIRIES	FROM CANADA	9	6.60	0.20	0.03
	FROM TERRITORIES	10	8.33	0.90	0.01
G. TECHNOLOGY INFLOW PROGRAM ENOP'S	FROM CANADA	8	0.00	0.00	0.00
	CONNECTIONS ARRANGED	8	0.00	0.00	0.00
H. PARTICIPATION IN ECON. DEV. EVENTS OUTSIDE POST			0.00	0.00	0.35
I. SERVICE REQUESTS BY CLIENT SOURCES	GOV	22	1.00	0.40	0.05
	FEDT GOVERNMENT	44	2.00	0.20	0.07
	OTHER DEPARTMENT	133	6.00	12.40	0.80
	PROVINCE/MUNICIPALITIES	24	1.00	0.80	0.07
J. ADMINISTRATIVE	MANAGEMENT & ADMIN.		10.00	0.00	0.30
	PROFESSIONAL DEVELOP.		6.66	0.80	0.24
K. SERVICE TO OTHER MISSION PROGRAMS			0.33	0.00	0.01
L. TECHNICAL SUPPORT ACTIVITIES			0.00	0.00	0.00
***** TOTALS *****			99.95	100.00	8.90

NUMBER OF BUSINESS VISITORS (PUBLIC SERVICE)	FROM CANADA	94
	FROM TERRIT	133
NUMBER OF BUSINESS VISITORS (PRIVATE SERVICE)	FROM CANADA	889
	FROM TERRIT	1039
NUMBER OF PERM APPLICATIONS SUBMITTED IN		5
NUMBER OF DECIDED OFFICER PERMITS	CANADA BASED	3
	LOCALLY ENGAGED	5