

TRADE TRACKING SYSTEM

91/03/25

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1990

POST : BRIDGETOWN

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	425	15.00	30.00	0.45
FROM TERRITORIES :	215	5.00	15.00	0.20
B.VISITS TO CLIENTS IN TERRITORY :	132	10.00	5.00	0.15
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	4	10.00	5.00	0.15
OTHER :	5	9.00	5.00	0.14
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	10	3.00	0.00	0.03
E.COMMUNICATIONS ACTIVITIES :	3	5.00	2.00	0.07
F.INVESTMENT ENQUIRIES				
FROM CANADA :	3	2.00	0.00	0.02
FROM TERRITORIES :	1	2.00	0.00	0.02
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		5.00	0.00	0.05
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	2.00	2.00	0.04
HOST GOVERNMENT :	1	3.00	0.00	0.03
OTHER DEPARTMENT :	8	2.00	3.00	0.05
PROVINCES/MUNICIPALITIES :	3	2.00	2.00	0.04
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		5.00	21.00	0.26
K.SERVICE TO OTHER MISSION PROGRAMS :		10.00	10.00	0.20
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 21
FROM TERRIT : 30

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1