

22/08/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1993

POST : ABIDJAN

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	252	40.00	33.00	0.73
FROM TERRITORIES :	92	5.00	16.00	0.21
B.VISITS TO CLIENTS IN TERRITORY :	33	5.00	12.00	0.17
C.EXPORT/TRADE/POLICY FAIRS :	1	0.00	1.00	0.01
PROJECTS AND EVENTS MISSIONS :	1	10.00	6.00	0.16
CONFERENCE SEMINARS :	1	10.00	8.00	0.18
OTHER :	1	0.00	1.00	0.01
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	5.00	5.00	0.10
POST INITIATED :	5	2.00	8.00	0.10
E.COMMUNICATIONS ACTIVITIES :	2	3.00	1.00	0.04
F.INVESTMENT ENQUIRIES FROM CANADA :	4	0.00	2.00	0.02
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	1.00	0.00	0.01
HOST GOVERNMENT :	2	1.00	1.00	0.02
OTHER DEPARTMENT :	1	1.00	1.00	0.02
PROVINCES/MUNICIPALITIES :	1	2.00	1.00	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		0.00	3.00	0.03
K.SERVICE TO OTHER MISSION PROGRAMS :		5.00	1.00	0.06
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	12
	FROM TERRIT :	2
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	62
	FROM TERRIT :	92
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	5
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	1