

appointees of the Board, in the interim of meetings he shall fill it temporarily. He shall perform such other duties as the Board may, by by-law or resolution, from time to time direct. In the temporary absence of the President the members of the Board present at a meeting duly called, shall elect one of themselves as chairman, who, while presiding, shall have the same powers and exercise the same functions as the President.

Sec. 3.—It shall be the duty of the Secretary to conduct, under the direction of the Board of Directors, the correspondence relating to the affairs of the Royal College of Dental Surgeons of Ontario; to keep copies of such letters written by him, and files of all letters received; to keep a true record of the proceedings of each meeting of the Board; to read the minutes of the same at the next regular meeting; to notify members of the meetings; to keep a correct list of the Licentiates, with the date of license; to lay before the Board a summary of its transactions at each regular meeting; and, in conference with the President, to transact all business requiring attention between the various meetings of the Board, to pay over promptly to the Treasurer all funds coming into his hands as Secretary, and to perform such other duties as the Board may, by by-law or resolution, from time to time direct, and to deliver to his successor in office all books, papers, etc., belonging to the Board in his possession.

Sec. 4.—It shall be the duty of the Treasurer to receive all funds of the Board, and to deposit them in a chartered bank; to pay all orders drawn on him, signed by the President and Secretary; to keep a correct account of all moneys received and disbursed by him; to give at each regular meeting a report of the state of the finances of the Board; during the first week in October in each year to notify each member of the College practising in Ontario of the amount that will be due to the College by him or her on the first day of November, next ensuing, under the provisions of Sec. 25 of the "Act respecting Dentistry" and of the by-laws of the Board; to deliver to his successor in office all moneys, books, papers and other property of the Board that may be in his possession, and to perform such other duties as the Board may, by by-law or resolution, from time to time direct.

Sec. 5.—It shall be the duty of the Registrar to keep a true record of all Certificates of License issued by and under the authority of the Board; to insert the date of such Certificate, the name of the Licentiate, residence, qualification, etc., in a book specially provided for that purpose; and to deliver to his successor in office all books and papers, etc., the property of the Board, that may be in his possession.

Sec. 6.—At the first meeting of each newly elected Board there shall be elected an Executive Committee of five members, and the President shall appoint standing committees as follows:—On Examiners of three members, on Petitions of three members, on Accounts of two members. The Board may from time to time elect or cause to be appointed such other committees as the proper transaction of the business may require. The duties of these committees shall be such as usually devolve on such committees, and such other duties as the Board shall specially direct.