

### **PART III**

### **BENEFITS**

#### **ARTICLE 4**

##### **Processing an Application**

1. A Party that receives an application for a benefit under the legislation of the other Party shall promptly send the application to the liaison agency or competent institution of the other Party, and indicate the date of receipt of the application.
2. Along with the application, a Party shall transmit any documentation available to it that may be necessary for the liaison agency or competent institution of the other Party to establish the applicant's eligibility for a benefit. If the legislation of a Party requires that the documentation be certified, and if it cannot be exempted under Article 19 of the Convention, the certification by the respective liaison agency or competent institution of the other Party alone shall be accepted.
3. A Party shall certify the personal information contained in the application, and shall confirm that the information is corroborated by documentary evidence. Once a Party transmits the certified forms to the liaison agency or competent institution of the other Party, it shall be exempt from sending the documentary evidence. The Parties shall mutually decide on the type of information to which this exemption applies.
4. A Party shall, to the extent permitted by law, provide free of charge, to the liaison agency or competent institution of the other Party, available medical examination reports, information and documentation concerning the disability of an applicant or beneficiary.
5. In addition to the application and documentation, a Party shall send to the liaison agency or competent institution of the other Party a liaison form which shall indicate, in particular, the creditable periods under the legislation which it applies.
6. A Party shall determine the applicant's eligibility and shall notify the liaison agency or competent institution of the other Party of its decision to grant or deny the benefit and the reason for its denial.