

II. Special or Select Committees may be appointed, on motion, at any time.

III. The Clerk shall notify the Councillor first named on any Committee of his appointment, and furnish him with a copy of the Resolution appointing such Committee. Such Councillor shall be the convener and Chairman thereof.

IV. The Warden shall be, *ex officio*, a member of all the Standing Committees of the Council.

V. No Committees shall meet while the Council is in Session, unless by leave to retire from the Warden, who shall first ascertain that a quorum will thereafter be present before granting permission.

VI. The Report of any Committee shall be in writing, and signed by the Chairman when unanimous; but when there is a difference of opinion, the Report shall be signed by all who concur in it. The minority may also report their views in writing to the Council if they see fit, which report shall be signed by all concurring in it.

DUTIES OF COMMITTEES.

FINANCE AND PUBLIC ACCOUNTS.

IV. It shall be the duty of the Committee on Public Accounts and Finance to examine Accounts referred to them by the Council, and to report thereon; to prepare Estimates, and submit proposals for the raising of money by Assessments, Loans, Bonds or otherwise; and further, to enforce the collection of all debts due to this Corporation, and to provide the necessary Books of Account and reference, and all blank forms required.

TENDERS AND PUBLIC PROPERTY.

V. It shall be the duty of the Committee on Tenders and Public Property to examine and report on all tenders received for the performance of any Public Work, or for the loan of money; and they shall have control over, and take charge of, all Property belonging to the Municipality, and have supervision of the same as respects the purchase, sale, leasing and management thereof, and may incur expenditure on current Account, not to exceed Fifty Dollars, for any one service, reporting the same at next meeting of Council thereafter.

LICENSES.

VI. It shall be the duty of the Committee on Licenses to grant licenses for the sale of intoxicating liquors, or other licenses, if such be authorized by the Council: to examine into, and decide upon, the sufficiency of petitions for such licenses, and the genuineness of the signatures appended thereto; to report at next meeting of Council, and to aid the Clerk of License in performing his duties.