

v.

The Committee shall have the Annual Report of their proceedings published.

vi.

The Matron or Superintendent and the Teacher shall be appointed by the Committee, and receive an annual salary at the discretion of the Committee. The Matron shall attend strictly to all the rules and regulations for the government of the Home, take charge of the children and exercise economy and order in the management of the Institution, and be in every particular accountable to the visiting ladies, who shall report to the Committee. The Teacher shall attend to the general education and religious instruction of the children, and keep a register of the children received into and adopted from the Home.

RULES AND REGULATIONS.—THE DUTIES OF THE MATRON.

1. The matron shall have the entire superintendence of the internal management of the house and full control of the children, except during school hours.
2. She is to see that the children are always kept clean, that they are bathed twice a week, that their heads are regularly combed, and that their clothes are made and kept in order.
3. She is to have the bedding changed every Saturday morning.
4. She shall be particular in attending to the habits, morals and manners of the children, always being present with them at their meals, and see that they behave themselves properly. She is under the direction of the Ladies, and by arrangement with the Teacher, to have a certain number of the girls daily to train in domestic work.
5. She or the Teacher shall attend Church with the Children once at least on Sunday, weather permitting, and every care shall be taken to train up the children in the knowledge and love of the Lord Jesus Christ.
6. She must visit the rooms of the children every night and see that everything is safe and comfortable before retiring herself.
7. She is to receive visitors and show them through the Institution.
8. She is to have one afternoon and evening during the week to herself; her absence on other occasions must be by permission of the Visiting Ladies.
9. In case of a Matron with children being engaged, it is understood that her children fare in all respects as the children in the Institution, with the exception of clothing.

THE DUTIES OF THE TEACHER.

1. The children are to be in the care and under the control of the Teacher during school hours.
2. The Teacher shall help in dressing the children and in putting them to bed.
3. She shall teach plain needle work, including cutting out and knitting, and assist on Saturday in preparing the children's clothes for Sunday.
4. The school shall not be suspended for a holiday without special permission from the visitors of the month.

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