

21/02/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1994

POST : AUCKLAND

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 360	10.00	17.00	0.44
FROM TERRITORIES	: 370	9.00	20.00	0.49
B.VISITS TO CLIENTS IN TERRITORY	: 80	6.00	6.00	0.18
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 0	2.00	7.00	0.16
MISSIONS	: 2	1.00	37.50	0.76
CONFERENCE SEMINARS	: 2	0.00	0.50	0.01
OTHER	: 9	10.00	1.50	0.13
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 3	4.00	0.50	0.05
POST INITIATED	: 5	3.00	1.00	0.05
E.COMMUNICATIONS ACTIVITIES	: 0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA	: 0	0.00	0.00	0.00
FROM TERRITORIES	: 2	1.00	0.00	0.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 0	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	: 0	0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 6	1.00	3.00	0.07
HOST GOVERNMENT	: 0	0.00	0.00	0.00
OTHER DEPARTMENT	: 4	2.00	0.50	0.03
PROVINCES/MUNICIPALITIES	: 3	2.00	0.50	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 23.00	5.00	0.33	
LEAVE, PROFESSIONAL DEVELOP	: 15.00	0.00	0.15	
K.SERVICE TO OTHER MISSION PROGRAMS	: 10.00	0.00	0.10	
L.TOURISM PROGRAM ACTIVITIES	: 1.00	0.00	0.01	
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 10

FROM TERRIT : 0

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 35

FROM TERRIT : 40

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 1

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 1

-LOCALLY ENGAGED : 2