

ANNEX ACONSULTATIVE GROUP ON COMPREHENSIVE CIVIL
EMERGENCY PLANNING AND MANAGEMENT1. STRUCTURE AND REPRESENTATION

The Consultative Group shall include as co-chairpersons the Executive Director of Emergency Preparedness Canada for Canada, and the Director of the Federal Emergency Management Agency for the United States.

One representative each from the Department of Foreign Affairs and International Trade and Emergency Preparedness Canada shall be Canadian members.

One representative each from the Department of State and the Agency for International Development's Office of the U.S. Foreign Disaster Assistance shall be United States members.

Representatives of other Canadian or United States government departments or agencies may participate as required.

The Secretariat of the Consultative Group will be provided by Emergency Preparedness Canada and the Federal Emergency Management Agency as required.

2. TERMS OF REFERENCE

Being responsible for supervising Canada-United States comprehensive civil emergency planning and management for both peacetime and times of hostilities, the Consultative Group:

- (a) shall consider means of cooperation in planning for comprehensive civil emergency management;
- (b) shall recommend to the Government of Canada, and to the Government of the United States, actions to be taken regarding the development of studies, the exchange of information, and the development and coordination of plans and recommendations;
- (c) shall encourage and facilitate, where appropriate, planning and development of mutual cooperation for comprehensive civil emergency management by provinces, states and municipalities;
- (d) shall endeavour to facilitate, as appropriate, the prompt entry into and exit from its territory of personnel, materials and equipment involved in cooperative programs covered under this Agreement, subject to the applicable laws of each country;
- (e) may establish joint functional and/or regional working groups to carry out specific tasks;
- (f) shall facilitate the exchange of information relative to prevention, mitigation and assistance regarding comprehensive civil emergency planning outside of the common border areas, as appropriate;
- (g) may invite other federal, regional, provincial, state or local authorities and representatives of the private sector to meetings of the Consultative Group and/or the established working groups, as appropriate, with the prior consent of both Parties; and,
- (h) as far as possible, will alternate conference sites between the United States and Canada.