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**The Educational Journal
Teachers' Bureau**

IMPORTANT NOTICE! BE SURE TO READ IT!

HAVING at length surmounted the initial difficulties connected with the organization of our proposed Agency or Bureau for the mutual benefit of School Boards, Principals, and all others requiring Teachers of any grade, on the one hand, and of Teachers of all classes seeking situations, on the other, we now respectfully invite Boards of Public and High Schools, Governors, Principals, and Managers of Colleges and Private and Proprietary Schools, and all others who are responsible for the choice and appointment of Teachers of any grade, to communicate with us, at the earliest possible date, giving us full particulars with respect to any vacant positions, their duties, the qualifications needed, salary offered, etc.

The cost to the Boards, etc., thus furnishing us with information will be nothing, and we hope to be able in very many cases to render valuable service, by putting them in communication with the most eligible applicants. We shall spare no pains in obtaining the fullest and most reliable information in our power in regard to the characters, qualifications, previous records, and so forth, of all applicants, and will in our own interests, as well as in that of all other parties concerned, use our very best care and judgment in making recommendations.

We also respectfully invite Teachers of all grades, from Public School to University, who may be seeking situations, whether they are for the time being unemployed, or are desirous of bettering present situations, to communicate with us.

If further information is desired, write to the address given below, enclosing a one-cent stamp, and by return mail will be sent you circulars containing full information on all points connected with the operations of the Bureau. Address,

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OFFICIAL CALENDAR

OF THE

**Educational
Department.**

December:

18. Written Examinations at Provincial Normal Schools begin. (Subject to appointment.)
19. Last day for notice of formation of new school sections to be posted by Township Clerk. [P. S. Act, sec. 29.] (6 days before last Wednesday in December.)
Provincial Normal Schools close (Second session.) (Subject to appointment.)
22. High Schools first term, and Public and Separate Schools close. [H. S. Act, sec. 42; P. S. Act, sec. 173 (1) (2); S. S. Act, sec. 79 (1).] High and Public Schools end 22nd December; Roman Catholic Separate Schools end 23rd December.
25. CHRISTMAS DAY (Wednesday.)
New schools and alterations of school boundaries go into operation or take effect. [P. S. Act, sec. 41 (2); sec. 81 (3); sec. 82 (3); sec. 87 (10); S. S. Act, sec. 4.] (Not to take effect until 25th December.)
26. Annual Public and Separate School meetings. [P. S. Act, sec. 17; sec. 102 (1); S. S. Act, sec. 87 (1); sec. 31 (1).] (Last Wednesday in December, or day following if a holiday.)
Last day for submitting by-law for establishing Township Boards. [P. S. Act, sec. 54.] (At Annual meeting of school section.)
30. Reports of Principals of County Model Schools to Department, due. (Before 31st December.)
Reports of Boards of Examiners on Third Class Professional Examinations, to Department, due. (Before 31st of December.)
31. Semi-Annual Reports of High Schools to Department, due. H.S. Act, sec. 14 (12)] (Close of half year.)
Protestant, Separate School Trustees to transmit to County Inspector names and attendance during the last preceding six months. [S. S. Act, sec. 12.] (On or before 31st December.)
Rural Trustees to report average attendance of pupils to Inspector. [P. S. Act, sec. 206.] (On or before 31st December.)
Semi-Annual Reports of Public School Trustees to Inspector, due. P. S. Act, sec. (13).] (On or before 31st December.)
Semi-Annual Report of Separate Schools to Department, due. [S. S. Act, 28 (18); sec. 62.] (On or before 31st December.)
Trustees' Report of Truant Officer, due. [Truancy Act, sec. 12.] (Last Week in December.)
Auditors' Report of cities, towns and incorporated villages to be published by Trustees. [P. S. Act, sec. 107 (12).] (At end of year.)

Librarian House of Com
Ottawa
1 May 96