

and analytical procedures, in order that the company may have complete information at all times on the latest developments in these fields.

B. Methods of Operation

- (1). In carrying out the responsibilities set out in A. (1) and (4) above, the director of the division will at all times act in close consultation with the management of the respective operations. To this end, the director of the division will make frequent visits to the Port Radium, Beaverlodge and Port Hope operations. Following these visits, a report will be written by the director of the research and development division. This report will be addressed to the manager of the operation and a copy will be sent to the president and managing director. Where, in the opinion of the director of the research and development division, changes in operating, sampling, assaying or analytical procedures should be made, the report will so state. It will be the sole responsibility of the manager of the operation to see that these recommendations are implemented.
- (2). A copy of the monthly mill report for the Beaverlodge and Port Radium operations will be sent to the director of the research and development division. A copy of the monthly report of the Port Hope operation will be sent to the director of the research and development division. The director of the research and development division will be supplied with such other information or reports as he may require from time to time.
- (3). The director of the research and development division will prepare a monthly report. This report will contain a complete account of the activities of the division. Copies of that portion of the report dealing with a specific operation will be sent to the manager of the said operation.
- (4). The research and development division will work in close co-operation with C. S. Parsons, the company's consultant in ore dressing and metallurgy. Mr. Parsons will be consulted on major changes in existing flowsheets and with respect to the choice of research programmes designed to develop new flowsheets. A copy of the monthly report of the research and development division will be sent to Mr. Parsons. Mr. Parsons will also receive copies of any other reports which are made from time to time including those made following a visit to an operating division. While the establishment of the research and development division does not in any way change the responsibilities of Mr. Parsons, it does necessitate some change in the procedures set out in my memorandum of August 27th, 1951, affecting Mr. Parsons' relations with the operating divisions. Henceforth Mr. Parsons will maintain his contact with the operating divisions through the director of the research and development division.
- (5). The research and development division will work closely with the radioactivity division of the mines branch of the Department of Mines and Technical Surveys and with such other research establishments as may be useful to the company—e.g. the University of British Columbia.

The scope of the division's work is unusually wide compared to the United States and the United Kingdom counterparts since it covers the field from mine ore to metal fabrication. Also, the contact with all phases of operation is very close.