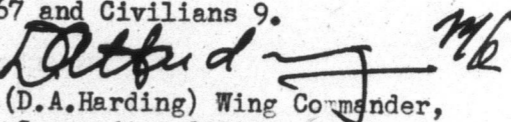


| PLACE | DATE | TIME | SUMMARY OF EVENTS | REFERENCE TO APPENDICES |
|-------|---------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| | Monday Aug. 25th/41 | | A system of circulizing was instituted, described as School Instructional Bulletins. These have since proven to be of considerable assistance in the organization of the station. | |
| | Tuesday Aug. 26th/41 | | Due to lack of kitchen equipment and limited messing facilities, station commenced operation on two routines, which were adjusted so as to affect meal hours only, and are not permitted to interfere with instruction, the whole station operating on this same routine for this purpose. Re-allocation of quarters was affected whereby half of Headquarters Squadron was accommodated in each of the two barrack blocks. | |
| | Wednesday Aug. 27th/41 | | Due to the increase receipt of equipment (flying clothes) it was found necessary to extend the equipment section by assigning 3 additional large rooms in the basement. | |
| | Thursday Aug. 28th/41 | | For organization purpose and to expedite Works and Buildings operations, a work order system was drawn up with the approval of the Works Officer. This change has since justified the action, as progress is more rapid than previously. | |
| | Friday Aug. 29th/41 | | Nil. | |
| | Saturday Aug. 30th/41 | | Exceedingly heavy rain. Sports almost at a standstill. | |
| | Sunday Aug. 31st/41 | | A cloud burst, which resulted in rain penetrating the west roof of the Administration building. On examination, it was found that the drains had been clogged, and water had risen two feet. On cleaning out the drains, the water could not be carried off from the underground drainage below the building. As a consequence the basement was badly flooded. Due to good work on the part of the Equipment Officer and 50 of the Duty Watch, no damage resulted to equipment stored in the basement. | |
| | | | Strength: Officers 30, Airmen 139, Trainees 367 and Civilians 9. | |
| | | |  (D.A. Harding) Wing Commander, Commanding Officer, No. 5 I.T.S., R.C.A.F., Belleville, Ontario. | |