

the Secretary may call a meeting of the Managers at any time, giving at least twenty-four hours' notice. Some of the Managers, in such order as they may determine, shall visit the house at least three times a week, to order all things necessary; and shall keep a minute book, in which they shall record their observations on the concerns of the house generally, to be laid before the monthly meeting. They shall investigate the management of the Matron and the conduct of the inmates, inspect their work, and direct the domestic proceedings of the house. If a manager is by any means precluded from fulfilling the duties of her office, she shall notify the Secretary thereof before the next monthly meeting, in order that a substitute be named for the ensuing month. The Managers shall decide upon the claims of applicants for admission to the house, after a perfect investigation relative to the circumstance and situation of the claimant, and shall enquire respecting those persons who may apply to take any of the children as apprentices; and being satisfied of the respectability and competency of such persons to fulfil the terms of the indenture of apprenticeship, shall make the necessary order for apprenticing.

Duties of the
Treasurer.

V. The Treasurer shall keep a register of the Subscribers and Donors, and shall receive all monies, and keep an account of the same and of the disbursements; an abstract statement of which shall be presented to the Managers at each of their monthly meetings; and a full statement, with the vouchers of all receipts and disbursements for the year, shall be given to the Managers, to be audited by them, not less than eight days previous to each annual meeting of the Society. The Treasurer shall also inspect and certify the account of the Matron previous to each monthly meeting, and pay no bill without an order of the Managers at such meeting.

Duties of the
Secretary.

VI. The Secretary shall keep a list of the Managers, and give them notice of the monthly meetings. She shall commence the business of each meeting of the Managers by reading the minutes of the preceding meeting, and the statement of the Treasurer. In case of the sickness or absence of the Secretary, a Secretary *pro tem.* shall be chosen by the Managers, from among themselves, at such meeting. The Secretary shall keep a record of the childrens' names

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