

25/01/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

SUB-REGION: SOUTH PACIFIC

| | NUMBER | % OFFICER-TIME CANADA | LOC-ENG | TOTAL-TIME PERSON-QTR |
|---|--------|--------------------------|---------|--------------------------|
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 1035 | 12.50 | 20.89 | 2.38 |
| FROM TERRITORIES : | 940 | 8.25 | 14.78 | 1.66 |
| B. VISITS TO CLIENTS IN TERRITORY : | 181 | 5.25 | 6.11 | 0.36 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 7 | 0.50 | 3.78 | 0.36 |
| MISSIONS : | 15 | 1.00 | 4.33 | 0.43 |
| CONFERENCE SEMINARS : | 16 | 2.75 | 3.22 | 0.40 |
| OTHER : | 49 | 6.25 | 5.56 | 0.75 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 50 | 5.25 | 1.22 | 0.32 |
| POST INITIATED : | 143 | 10.75 | 2.56 | 0.66 |
| E. COMMUNICATIONS ACTIVITIES : | 38 | 0.50 | 3.89 | 0.37 |
| F. INVESTMENT ENQUIRIES | | | | |
| FROM CANADA : | 7 | 0.00 | 1.67 | 0.15 |
| FROM TERRITORIES : | 11 | 0.50 | 0.11 | 0.03 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 3 | 0.50 | 0.00 | 0.02 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST : | | 0.00 | 0.00 | 0.00 |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 16 | 0.50 | 0.78 | 0.09 |
| HOST GOVERNMENT : | 21 | 0.50 | 0.56 | 0.07 |
| OTHER DEPARTMENT : | 38 | 1.25 | 5.00 | 0.50 |
| PROVINCES/MUNICIPALITIES : | 14 | 1.00 | 0.67 | 0.10 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. : | | 32.00 | 9.11 | 2.10 |
| LEAVE, PROFESSIONAL DEVELOP : | | 6.25 | 4.44 | 0.65 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 4.25 | 0.22 | 0.19 |
| L. TOURISM PROGRAM ACTIVITIES : | | 0.25 | 11.11 | 1.01 |
| ***** TOTALS ***** | | 100.00 | 100.01 | 13.00 |

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 22
FROM TERRIT : 46
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 93
FROM TERRIT : 134

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 4
- LOCALLY ENGAGED : 9