

07/06/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1993

POST : ALGIERS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	193	15.00	30.00	0.90
FROM TERRITORIES :	175	5.00	20.00	0.50
B. VISITS TO CLIENTS IN TERRITORY :	47	7.50	17.50	0.50
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	10.00	5.00	0.30
POST INITIATED :	5	10.00	2.50	0.25
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	6	5.00	5.00	0.20
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	21	5.00	2.50	0.15
OTHER DEPARTMENT :	19	2.50	2.50	0.10
PROVINCES/MUNICIPALITIES :	4	2.50	0.00	0.05
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		0.00	0.00	0.00
LEAVE, PROFESSIONAL DEVELOP :		12.50	15.00	0.55
K. SERVICE TO OTHER MISSION PROGRAMS :		25.00	0.00	0.50
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00

***** TOTALS *****

100.00 100.00 4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	17
	FROM TERRIT :	21
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	193
	FROM TERRIT :	87

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	0
--	---	---

NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	2