

23/07/91

External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 4 OF FISCAL YEAR 1990

POST : NEW DELHI

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	857	16.25	24.60	1.88
FROM TERRITORIES :	2756	16.75	36.00	2.47
B.VISITS TO CLIENTS IN TERRITORY :	375	14.25	11.80	1.16
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	8.75	9.60	0.83
MISSIONS :	3	9.25	11.00	0.92
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	21	3.75	1.00	0.20
POST INITIATED :	54	9.25	1.20	0.43
E.COMMUNICATIONS ACTIVITIES :	7	2.00	0.00	0.08
F.INVESTMENT ENQUIRIES				
FROM CANADA :	2	0.50	0.00	0.02
FROM TERRITORIES :	54	1.25	1.40	0.12
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		1.25	0.00	0.05
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	0.00	0.40	0.02
HOST GOVERNMENT :	10	0.50	0.00	0.02
OTHER DEPARTMENT :	54	1.50	0.00	0.06
PROVINCES/MUNICIPALITIES :	13	0.25	1.00	0.06
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.75	0.00	0.35
LEAVE, PROFESSIONAL DEVELOP :		2.00	2.00	0.18
K.SERVICE TO OTHER MISSION PROGRAMS :		3.75	0.00	0.15
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	9.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 188  
FROM TERRIT : 441

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 6

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 4  
- LOCALLY-ENGAGED : 5