

January
Thirteenth
1923.

Professor F. E. Lloyd,
Department of Botany,
Biological Building.

Dear Professor Lloyd:-

Re your Memo:-

1. 5 and 6 might well be grouped together.
5. I would omit any lists of guests present, limiting the reference to the dinner to the fact that such an event had taken place and where it took place.
6. Might well form part of No.1.
2. I think these addresses should be published in full.
3. A photograph of the whole building might well be re-produced and I think a plan of one floor would be sufficient.
4. Yes, I think a reference to the green-house should be included.

Yours faithfully,

Principal.