

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	470	20.00	32.00	1.36
FROM TERRITORIES :	1477	6.50	16.66	0.63
B.VISITS TO CLIENTS IN TERRITORY :	114	11.00	5.00	0.37
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	1	0.00	0.66	0.02
MISSIONS :	7	17.00	4.66	0.48
CONFERENCE SEMINARS :	2	0.50	7.00	0.22
OTHER :	6	0.00	1.00	0.03
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	24	0.00	1.66	0.05
POST INITIATED :	13	5.00	1.33	0.14
E.COMMUNICATIONS ACTIVITIES :	5	0.50	1.00	0.04
F.INVESTMENT ENQUIRIES FROM CANADA :	12	0.00	2.33	0.07
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.00	0.33	0.01
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :		2.50	2.33	0.12
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	2	0.00	1.00	0.03
HOST GOVERNMENT :	28	4.50	1.66	0.14
OTHER DEPARTMENT :	6	1.00	0.00	0.02
PROVINCES/MUNICIPALITIES :	8	0.50	0.33	0.02
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		22.50	1.66	0.50
LEAVE, PROFESSIONAL DEVELOP :		7.50	19.33	0.73
K.SERVICE TO OTHER MISSION PROGRAMS :		1.00	0.00	0.02
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.94	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 26
FROM TERRIT : 95

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 70
FROM TERRIT : 63

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 3

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2
-LOCALLY ENGAGED : 3