

20/10/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1993

POST : BRUSSELS, NAC

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME PERSON-QTR |
|--|--------|----------------|---------|--------------------------|
| | | CANADA | LOC-ENG | |
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 24 | 5.00 | 0.00 | 0.05 |
| FROM TERRITORIES : | 12 | 0.00 | 0.00 | 0.00 |
| B. VISITS TO CLIENTS IN TERRITORY : | 15 | 5.00 | 0.00 | 0.05 |
| C. EXPORT/TRADE/POLICY FAIRS : | 1 | 5.00 | 0.00 | 0.05 |
| PROJECTS AND EVENTS MISSIONS : | 1 | 2.00 | 0.00 | 0.02 |
| CONFERENCE SEMINARS : | 0 | 0.00 | 0.00 | 0.00 |
| OTHER : | 0 | 0.00 | 0.00 | 0.00 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 0 | 0.00 | 0.00 | 0.00 |
| POST INITIATED : | 3 | 15.00 | 0.00 | 0.15 |
| E. COMMUNICATIONS ACTIVITIES : | 0 | 0.00 | 0.00 | 0.00 |
| F. INVESTMENT ENQUIRIES FROM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| FROM TERRITORIES : | 0 | 0.00 | 0.00 | 0.00 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST : | | 0.00 | 0.00 | 0.00 |
| I. SERVICE REQUESTS FM GOV'T SOURCES NGO : | 0 | 0.00 | 0.00 | 0.00 |
| HOST GOVERNMENT : | 5 | 3.00 | 0.00 | 0.03 |
| OTHER DEPARTMENT : | 25 | 10.00 | 0.00 | 0.10 |
| PROVINCES/MUNICIPALITIES : | 0 | 0.00 | 0.00 | 0.00 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 5.00 | 0.00 | 0.05 |
| LEAVE, PROFESSIONAL DEVELOP : | | 8.00 | 0.00 | 0.08 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 42.00 | 0.00 | 0.42 |
| L. TOURISM PROGRAM ACTIVITIES : | | 0.00 | 0.00 | 0.00 |
| ***** TOTALS ***** | | 100.00 | 0.00 | 1.00 |

| | |
|--|----|
| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : | 83 |
| FROM TERRIT : | 20 |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : | 24 |
| FROM TERRIT : | 2 |
| NUMBER OF PEMD APPLICATIONS COMMENTED ON : | 0 |
| NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : | 1 |
| -LOCALLY ENGAGED : | 0 |