

charge of the Principal), and shall issue the same upon requisition, in accordance with a prescribed form.

(7.) In addition to the several duties specified in the preceding sections, the Steward shall at all times perform such additional services as the Inspector may prescribe.

DUTIES OF MATRON.

19. The Matron shall have charge of the blind girls out of school hours.

(2.) She shall see that the girls are judiciously secluded from the society of the male pupils; that they are industriously employed during the hours appropriated to labour, that they may make, as far as practicable, the garments for the pupils clothed by the Institution, as well as the sewing and mending for the Institution, giving them such instruction and assistance as may be necessary.

(3.) She shall see that the girls take sufficient exercise, and shall pay particular attention to the cleanliness of their persons and clothing.

(4.) She shall see that the sleeping and sitting rooms of the girls are kept in proper order.

(5.) At the ringing of the bell for meals, she shall see that all the girls proceed punctually and orderly to the dining-room, and shall be present with them, and have special care of their deportment during their meals.

(6.) During the hours of work she shall not permit any person to be in the rooms of the girls without permission of the Principal.

(7.) She shall see that all the girls retire at the ringing of the bell, and the fires and lights in their apartment are made secure for the night.

(8.) She shall report to the Principal every violation of the rules that may come under her observation, giving the name of the pupil violating the rule, and the time when it was done.

(9.) She shall enter in a book the articles of clothing belonging to each pupil, and see that the same are carefully preserved; she shall make a requisition on the Bursar in writing for all articles of bedding, linen, napery, as well as clothing for orphans, and such furnishings as may be required from time to time, and shall carefully preserve all the clothing materials, &c., that may be placed in her care.

(10.) She shall, every Monday morning, record in a book a list of the articles sent to the laundry from her department, and on their return shall compare them with the list, and report to the Bursar in writing each Saturday night any missing article.

(11.) She shall keep an inventory of beds, sheets, blankets,