

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1990

91/03/25

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	301	17.50	30.00	1.25
FROM TERRITORIES :	372	13.00	29.00	1.13
B.VISITS TO CLIENTS IN TERRITORY :	161	15.00	10.00	0.60
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	5	0.00	5.00	0.15
OTHER :	4	0.00	0.66	0.02
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	15	4.00	4.00	0.20
POST INITIATED :	18	12.50	1.66	0.30
E.COMMUNICATIONS ACTIVITIES :	6	0.50	0.66	0.03
F.INVESTMENT ENQUIRIES				
FROM CANADA :	2	0.00	0.00	0.00
FROM TERRITORIES :	4	0.00	0.33	0.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	1	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.00	0.00	0.02
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	1.00	2.00	0.08
HOST GOVERNMENT :	23	4.00	1.33	0.12
OTHER DEPARTMENT :	10	3.00	1.00	0.09
PROVINCES/MUNICIPALITIES :	5	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		13.00	5.33	0.42
LEAVE, PROFESSIONAL DEVELOP :		15.50	8.33	0.56
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.66	0.02
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.96	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 84
FROM TERRIT : 125

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 9

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 3