

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : BRUSSELS, NAC

		NUMBER	% OFFICER-TIME		TOTAL-TIME
			CANADA	LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	: 140	20.00	0.00	0.80
	FROM TERRITORIES	: 20	5.00	0.00	0.20
B. VISITS TO CLIENTS IN TERRITORY	VISITS	: 4	5.00	0.00	0.20
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	: 0	0.00	0.00	0.00
	MISSIONS	: 2	10.00	0.00	0.40
	OTHER	: 0	0.00	0.00	0.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		: 2	5.00	0.00	0.20
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	: 0	0.00	0.00	0.00
	FROM TERRITORIES	: 0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
		: 0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA		: 0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		: 0	5.00	0.00	0.20
	FROM OTHER GOV'T SOURCES- CONTACTS	: 0	20.00	0.00	0.80
	- REPORTS	: 0	0.00	0.00	0.00
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		5.00	0.00	0.20
	LEAVE, PROFESSIONAL DEVELOP		15.00	0.00	0.60
J. SERVICE TO OTHER MISSION PROGRAMS			10.00	0.00	0.40
***** TOTALS *****			100.00	0.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 31
FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 4
- LOCALLY-ENGAGED : 0