

II. PERIODICAL DUTIES FOR WHICH NO SPECIFIC DATES ARE GIVEN.

1. The Board of Public Instruction shall meet four times a year for the examination of Common School Teachers.

2. There shall be Quarterly Examinations held in all the Common Schools; and Half-yearly Examinations in the Grammar Schools.

3. Local Superintendents shall make two or more official visits to the Common Schools; "one shall be made some time between the 1st of April and 1st October; and the other some time between the 1st of October and the 1st of April,"—other visits to be made, as directed by the County Council.

4. Local Superintendents shall "deliver in each school section, at least once a year," a public School Lecture.

5. Local Superintendents to be appointed annually; also, the Chairman, Secretary and Treasurer of each Grammar School Board; the Chairman, Secretary, and (if necessary) a Committee of three persons for each School, and the Collector of each Common School Board; and the County, City, Town and Village Auditors of School moneys.

6. Rate-bills in Common and Grammar Schools are payable monthly, quarterly, or yearly, in advance.

7. Abstract of City, Town, and Village School Report to be published annually in some local paper. In rural sections it is to be read at the annual meeting.

8. A general meeting of School Visitors may be held at any time. They should attend the Quarterly Examinations of the Schools.

9. Estimate of sums necessary to be raised for the Board of School Trustees to be laid before the City, Town, or Village Council any time during the year. The annual estimate should be laid before the Council early in the year.

10. County, City and Village Clerks to transmit to the Chief Superintendent immediately after the meetings of Council, a report of all proceedings relating to Education, appointment and post office address of each Local Superintendent, etc. In Cities, Towns and Villages, this duty should be performed by the Secretary to the Board of Trustees.

11. Grammar and Common School Trustees elected to fill a vacancy, to hold office only during the unexpired term.

12. Meteorological Journal to be regularly kept by the Head Master of each Senior County Grammar School.

13. Chief Superintendent to present his Annual Financial Report to the Legislature, "at each sitting thereof."

14. Inspectors to visit each of the Grammar Schools in the course of the year.

15. Defaulting Secretary-Treasurer to deliver up books, moneys, papers, &c., "by a certain day, to be named by the Judge"—or to be imprisoned "until the Judge shall be satisfied" that delivery is made.

16. Register and Journal of Education to be procured annually by the Trustees.

III. SPECIFIC PERIODS TO BE OBSERVED.

1. Trustees to give six days' notice of annual and special school meetings, in three public places.

2. In cases of arbitration between Common School Trustees and Teachers, the opposite party must, within three days, appoint an arbitrator, or forfeit its right to do so.

3. Collectors to collect School rates within ten days; and fourteen days after the first application for the payment of rates, to seize and sell goods and chattels of Defaulters, within the Section (30 days when without), and to give six days' notice of sale.