

SEC. 2.—It shall be the duty of the Recording Secretary to notify the Members of the time and place of meeting, attend the same, to notify all Officers of their election, and keep a fair and correct record of all the transactions of the Association.

SEC. 3.—The Corresponding Secretary shall be the Organ of the Association in its conference with other Societies and the public; he shall retain copies of all letters written by him, recording the same in a book kept for that purpose.

SEC. 4.—It shall be the duty of the Treasurer to collect all monies due to the Association, disburse the same under direction of the Board, keep a correct account of the same, and report to the Board whenever required so to do, and to the Association at least once a year.

SEC. 5.—It shall be the duty of the Librarian to keep in order all books and documents belonging to the Association, and a correct catalogue of the same, and an accurate account of all books delivered to the Members.

SEC. 6.—It shall be the duty of the Standing Committee to receive and decide upon applications for membership, and promote the general objects of the Association.

SEC. 7.—The Members of the Board shall be ex-officio members of the Standing Committee.

ARTICLE VI.

Quorum.

Ten Members shall constitute a quorum to transact the general business of the Association.

ARTICLE VII.

Meetings.

The Annual Meeting for the choice of Officers, and transaction of other business, shall be holden on the second Wednesday in January.

Special meetings shall be called at the written request of any six Members, or at the direction of the Board of Managers.

ARTICLE VIII.

Vacancies.

In case of the vacation of any Office, it may be filled by the Board of Managers.

ARTICLE IX.

Alterations.

This Constitution may be altered or amended by a vote of two-thirds of the Members present, at any Annual Meeting of the Association, provided such alteration or amendment be proposed at a regular meeting at least one month prior, and the Members shall have been notified by the Secretary that it is to be acted upon.