

whose money is sought to be affected, had due notice of, and, if so, was properly represented on the application.

3. Officers are to be careful to see that all orders and judgments settled or issued by them, are drawn up in conformity with the foregoing regulations.

SEPT. 18, 1899.

PASSING RECORDS AND ENTERING CAUSES FOR TRIAL, OR HEARING.

4. From and after the first day of January next (1900), all officers passing records are hereby directed, and required, to see that they contain, in addition to a certified copy of the pleadings, a note or memorandum stating the state of the action as against every defendant or defendant's who has, or have, put in no defence, or as against whom the action has been discontinued. No extra charge is to be made for such note or memorandum.

5. All officers and clerks when entering causes for trial, or for hearing on motion for judgment, are required to see that the same are in a proper state for trial, or hearing, and are not otherwise to enter the same; and for that purpose may require either the production of the record, or a certificate of the state of the action, when the necessary information cannot be obtained from their own books of office.

OCT. 28, 1899.

The following regulations were passed at a meeting of the judges of the High Court held on the 17th December, 1904, and are to take effect from and after 31st December, 1904:—

TRANSMISSION OF DOCUMENTS TO CENTRAL OFFICE.

6. When the judge at a trial reserves judgment in any case, elsewhere than at Toronto, the clerk of the Court shall forthwith forward the record and exhibits to the central office.

7. All local officers of the Court when sending papers or exhibits to the central office shall indorse on the wrapper enclosing such papers or exhibits, the short style of cause, the title of the officer sending them, and the purpose for which they are sent—*e.g.*, "*Jones v. Smith. From Local Registrar at Brantford, for Appeal to Divisional Court*" or "*For Mr. Justice Magee*"—*or as may be.*

SETTING DOWN CAUSES.

8. When a case is required to be set down for a Divisional Court, Weekly Court or Chambers, the officer shall require the party desiring the case to be set down to indorse on the notice of motion the name of the office in which the action or proceeding was commenced, and the officer shall not set down any case without such indorsement unless otherwise ordered by the Court or a judge.