

The *Passport Office*, which is directly responsible to one of the Assistant Under-Secretaries, issues passports to Canadian citizens. This is done in Canada through the main Passport Office in Ottawa and through regional offices in Montreal, Toronto, Vancouver, Halifax, Edmonton and Winnipeg. Regional passport offices also carry out local functions as required on behalf of other divisions and bureaux of the Department, such as meeting foreign dignitaries and visiting journalists, providing local assistance in consular matters, etc. Abroad, service is provided through Canadian diplomatic missions and consular and trade offices.

The Passport Office issues certificates of identity and United Nations Refugee Convention travel documents to non-Canadians legally landed and currently residing in Canada who are eligible to receive them. It also provides limited consular and passport service on behalf of certain newly-independent Commonwealth countries that do not have diplomatic missions accredited to Canada.

During 1972, 530,000 passports were issued for citizens residing in Canada and 34,000 were issued by posts abroad for Canadians travelling or residing outside Canada. In addition, 1,300 United Nations Refugee Convention travel documents and 2,200 certificates of identity were issued. Growth in public demand for passport services has increased by 165 per cent in the past ten years.

The *Bureau of United Nations Affairs*, which consists of two divisions, United Nations Economic and Social Affairs and United Nations Political and Institutional Affairs, provides advice on and co-ordinates the implementation of Canadian policy towards the United Nations and the related "family" of Specialized Agencies and other bodies. A major function of the Bureau and its divisions is to assist in the appointment, briefing and co-ordination of the work of Canadian delegates who participate from time to time in nearly all of these bodies that offer an opportunity to advance Canadian policy objectives. In addition to its major co-ordinating responsibility, the Bureau has a variety of operational responsibilities and serves as the headquarters link with the Permanent Missions in Geneva and New York, as well as with other Canadian missions in respect of the UN tasks they discharge.

As its names suggests, the *United Nations Political and Institutional Affairs Division* has the task of assessing, on a continuing basis, the political implications of developments in the Security Council, the General Assembly and other UN organs, and examining the institutional development of the United Nations system and administrative and procedural questions.