

18/02/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

SUB-REGION: SOUTH ASIA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	3700	14.87	24.54	8.27
FROM TERRITORIES :	3699	9.93	20.29	6.46
B. VISITS TO CLIENTS IN TERRITORY :	1196	6.75	12.37	4.05
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	41	1.93	4.00	1.27
MISSIONS :	48	6.37	5.45	2.33
CONFERENCE SEMINARS :	38	4.37	3.16	1.46
OTHER :	326	6.12	2.33	1.54
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	88	2.75	2.04	0.93
POST INITIATED :	220	6.50	3.04	1.77
E. COMMUNICATIONS ACTIVITIES :	87	1.93	0.45	0.42
F. INVESTMENT ENQUIRIES				
FROM CANADA :	157	1.50	0.12	0.27
FROM TERRITORIES :	78	0.87	0.54	0.27
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	13	1.00	0.62	0.31
CONNECTIONS ARRANGED :	8	0.81	0.54	0.26
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		1.93	1.79	0.74
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	86	1.81	0.58	0.43
HOST GOVERNMENT :	68	2.12	1.04	0.59
OTHER DEPARTMENT :	90	2.62	1.41	0.76
PROVINCES/MUNICIPALITIES :	90	2.37	1.58	0.76
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.50	3.95	2.15
LEAVE, PROFESSIONAL DEVELOP :		7.50	5.58	2.54
K. SERVICE TO OTHER MISSION PROGRAMS :		8.06	0.75	1.47
L. TOURISM PROGRAM ACTIVITIES :		0.31	3.75	0.95
***** TOTALS *****		99.92	99.92	40.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 197

FROM TERRIT : 1339

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 344

FROM TERRIT : 615

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 118

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 16

-LOCALLY ENGAGED : 24