

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : NEW DELHI

	NUMBER	% OFFICER-TIME CANADA	TOTAL-TIME LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	608	12.60	28.50	1.77
FROM TERRITORIES	1466	12.40	42.75	2.33
B. VISITS TO CLIENTS IN TERRITORY	170	8.40	7.75	0.73
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	0	0.00	0.00	0.00
MISSIONS	2	1.80	2.00	0.17
OTHER	0	0.00	0.00	0.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	20	3.60	0.00	0.18
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	0	0.00	0.00	0.00
FROM TERRITORIES	0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED	0	0.00	0.00	0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	3	6.20	0.00	0.31
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	2	0.40	0.75	0.05
FROM OTHER GOV'T SOURCES- CONTACTS	63	4.20	1.75	0.28
- REPORTS	13	0.00	0.25	0.01
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		5.00	5.00	0.45
LEAVE, PROFESSIONAL DEVELOP		44.00	11.25	2.65
J. SERVICE TO OTHER MISSION PROGRAMS		1.40	0.00	0.07
***** TOTALS *****		100.00	100.00	9.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 67
FROM TERRIT : 315

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 11

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 5
- LOCALLY-ENGAGED : 4