

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

88/03/16

FOR QUARTER 3 OF FISCAL YEAR 1987

REGION : EUROPE

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	: 5639	14.11	26.29	22.47
	FROM TERRITORIES	: 5617	9.90	18.38	15.73
B. VISITS TO CLIENTS IN TERRITORY	VISITS	: 1559	10.03	7.75	9.74
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	: 170	4.01	4.28	4.57
	MISSIONS	: 207	3.07	3.28	3.50
	OTHER	: 163	3.52	3.12	3.65
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		: 473	7.09	4.91	6.56
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	: 394	2.43	1.38	2.08
	FROM TERRITORIES	: 747	4.47	5.03	5.24
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		: 427	1.35	3.45	2.69
	CONNECTIONS ARRANGED	: 191	0.77	1.47	1.25
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA		: 281	5.56	2.75	4.52
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		: 363	5.00	2.68	4.18
	FROM OTHER GOV'T SOURCES- CONTACTS	: 725	3.50	3.14	3.65
	- REPORTS	: 189	2.24	1.80	2.22
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		11.18	2.56	7.39
	LEAVE, PROFESSIONAL DEVELOP		5.83	5.31	6.12
J. SERVICE TO OTHER MISSION PROGRAMS			5.84	2.35	4.44
***** TOTALS *****			99.90	99.93	110.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 1614  
FROM TERRIT : 2243

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 147

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 53  
- LOCALLY-ENGAGED : 57