

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1989

90/06/20

POST : ANKARA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	282	10.00	40.00	1.00
FROM TERRITORIES :	110	5.00	20.00	0.50
B.VISITS TO CLIENTS IN TERRITORY :	79	18.00	3.00	0.42
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	1.00	0.00	0.02
MISSIONS :	6	8.00	3.00	0.22
CONFERENCE SEMINARS :	7	10.00	4.00	0.28
OTHER :	1	5.00	0.00	0.10
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	2.00	3.00	0.10
POST INITIATED :	8	8.00	10.00	0.36
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	3	2.00	2.00	0.08
FROM TERRITORIES :	1	0.00	1.00	0.02
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		5.00	8.00	0.26
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	6	2.00	1.00	0.06
HOST GOVERNMENT :	3	5.00	1.00	0.12
OTHER DEPARTMENT :	13	5.00	3.00	0.16
PROVINCES/MUNICIPALITIES :	7	2.00	1.00	0.06
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	0.00	0.20
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K.SERVICE TO OTHER MISSION PROGRAMS :		2.00	0.00	0.04
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 55
FROM TERRIT : 43

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 4

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2