

### Our New and Improved Actual Business Course.

**T**HIS new system of conducting the Actual Business department in our College, which is to be introduced this coming year, will, we are confident, prove one of the greatest strides ever made by this institution in advance of those of its kind towards the goal of its ambition, viz.: perfection in business training.

The great aim of every commercial school should be to have the work done, in its practical department, an exact counterpart of the work performed in the offices of any of our best business houses. With this object in view, the manager of this College has, during the past year, been engaged in arranging and systematizing a course of practical training, which is a great improvement on the one heretofore in use in the College, and which is intended to fully meet the above requirements. He feels positive that the result of his labors will give unbounded satisfaction when put to the test.

We, though perhaps biased in our opinion, feel confident that any young man who completes our entire course of instruction, as now arranged, and whose natural qualifications fit him for such work, will, after filling the positions in the different offices of the practical department, be prepared to accept a situation in any wholesale, retail, or banking house, and fill the same in a manner alike creditable to himself and all parties interested.

Space will not allow us to fully describe the system, but we will endeavor to give a short synopsis of it. Each student is supplied with a guide which instructs him as to the works he has to perform and how it has to be performed; whom to order goods from, whom to sell goods to, how and where the entries are to be made, what books are to be kept as auxiliary, what books are to be kept as books of original entry, and how the entries are to be made in such books; also the different ways in which entries may be affected by circumstances in connection with the transaction; whom to draw drafts on; when to discount, and what notes are to be discounted, etc., etc. The great aim throughout the entire system being to shorten the work and yet have it perfectly plain and easily understood. On the first leaf of the guide is a list of wholesale prices of the different classes of goods in which the student deals in the work laid out, and on receiving goods ordered he should go carefully over each item and extension to see that no mistakes have been made in the bill.

DETROIT.

D. McLAUGHLIN, Esq., Chatham, Ont.—Dear Sir:—I take pleasure in adding my testimony to that of the many others you have received, and speak from experience when I say that your course of instruction is most perfect and complete. Your teachers are well qualified, painstaking and earnest in their work. I have had opportunities of comparing the advantages you offer with those of other institutions located in the larger cities, where much greater pretensions are made, and your College is certainly superior. The short time I spent with you has been, and will no doubt still be, of great advantage to me. I have, therefore, great pleasure in recommending your institution to young men wishing a thorough business education.

Yours, &c.,

A. J. ROBINSON,

With Detroit News Co., Detroit, Mich.

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