

ENGINEER AND STAFF.

Appointment of
a City Engineer,
Secretary and
Draughtsman.

Their duties.

To comply with
the orders of the
Board of Works,
&c.

City Engineer
report annually.

A record of the
delivery of ma-
terials to be kept.

To report once a
month on the
amount of ma-
terials belonging
to the City.

77. That to enable the Board of Works to give effect to the provisions of this By-law, relating to the said Committee, the Council shall appoint an Officer, to be known as the City Engineer, and also a Secretary and Draughtsman, who shall hold office during the pleasure of the Council, at salaries as may be determined upon; and the duties of the said Officers shall be as follows:

- (1) To comply with such orders as the said Board of Works may legally issue, and to perform such duties as may be allotted to them by law, or by any By-law, or by any other By-law or Resolution of the Council.
- (2) It shall be the duty of the City Engineer, or person in charge of the Engineer's department to report to the said Board of Works on or before the first day of December in each year, as to the improvements and repairs necessary, in his opinion, to be made by the Corporation during the next succeeding year, so far as he can anticipate the same, including in such report all matters that by this By-law are placed under the management of the said Board of Works; and also, on or before the first day of May in each year, to present a supplementary report as to any additional repairs that may not have been anticipated in his report of the preceding year, but which may subsequently appear to be required.
- (3) To enter in a book to be kept by him for that purpose, to whom plank, lumber, stone or other materials have been delivered, or ordered by him to be delivered, and upon what contract, or otherwise the same are so delivered, designating the particular work or improvement for which the same were intended.
- (4) To report to the said Board of Works, once in each month a full and perfect statement of the plank, timber and other materials belonging to the City, and