

TRADE TRACKING SYSTEM

90/04/10

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1989

WORLD TOTALS

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 29374	15.69	23.59	82.12
FROM TERRITORIES	: 31121	9.85	18.54	59.66
B. VISITS TO CLIENTS IN TERRITORY	: 9400	11.10	10.73	45.17
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 417	3.79	7.38	23.49
MISSIONS	: 449	6.07	6.22	25.47
CONFERENCE SEMINARS	: 365	2.80	1.76	9.34
OTHER	: 560	1.61	1.80	7.10
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 890	3.75	2.38	12.56
POST INITIATED	: 1237	5.23	2.90	16.61
E. COMMUNICATIONS ACTIVITIES	: 460	1.39	0.52	3.88
F. INVESTMENT ENQUIRIES				
FROM CANADA	: 1785	1.55	1.00	5.24
FROM TERRITORIES	: 2937	2.35	1.96	8.91
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 485	0.65	1.07	3.62
CONNECTIONS ARRANGED	: 349	0.43	0.74	2.47
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST	:	4.82	4.62	19.55
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 697	1.12	0.80	3.96
HOST GOVERNMENT	: 660	2.17	0.94	6.34
OTHER DEPARTMENT	: 1293	2.75	1.99	9.75
PROVINCES/MUNICIPALITIES	: 1071	2.17	1.69	7.95
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.66	2.29	25.98
LEAVE, PROFESSIONAL DEVELOP :		4.96	6.11	23.06
K. SERVICE TO OTHER MISSION PROGRAMS	:	5.00	0.88	11.77
***** TOTALS *****		99.91	99.91	414.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 9432
FROM TERRIT : 12791

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1028

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 197
- LOCALLY-ENGAGED : 217