

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : ANKARA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	299	43.00	35.50	1.57
FROM TERRITORIES :	216	15.00	21.00	0.72
B.VISITS TO CLIENTS IN TERRITORY :	70	13.50	7.50	0.42
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	0.50	0.00	0.01
MISSIONS :	12	6.50	6.50	0.26
CONFERENCE SEMINARS :	2	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	0.00	1.50	0.03
POST INITIATED :	16	1.50	5.00	0.13
E.COMMUNICATIONS ACTIVITIES :	5	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	39	0.50	2.50	0.06
HOST GOVERNMENT :	3	0.00	0.50	0.01
OTHER DEPARTMENT :	25	0.50	2.50	0.06
PROVINCES/MUNICIPALITIES :	27	1.00	2.50	0.07
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.50	0.00	0.13
LEAVE, PROFESSIONAL DEVELOP :		11.50	15.00	0.53
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 73  
FROM TERRIT : 58

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 2