

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : GUATEMALA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA :	50	0.00	30.00	0.30
FROM TERRITORIES :	60	0.00	30.00	0.30
B. VISITS TO CLIENTS IN TERRITORY	0	0.00	0.00	0.00
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS :	1	0.00	10.00	0.10
MISSIONS :	0	0.00	0.00	0.00
OTHER :	2	0.00	5.00	0.05
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	1	0.00	5.00	0.05
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	0	0.00	0.00	0.00
FROM OTHER GOV'T SOURCES- CONTACTS :	2	0.00	0.00	0.00
- REPORTS :	0	0.00	10.00	0.10
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN. :		0.00	5.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		0.00	5.00	0.05
J. SERVICE TO OTHER MISSION PROGRAMS		0.00	0.00	0.00
***** TOTALS *****		0.00	100.00	1.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 13
FROM TERRIT : 20

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 0

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 0
- LOCALLY-ENGAGED : 1