

4. Activities prior to the arrival of the inspection team on site

The respective procedures contained in the Draft Convention were not tested. The facility was notified in advance of the inspection date. This resulted particularly from the fact that material balance verification, and inventory verification in particular, can only be performed at specific points in the production cycle. Moreover, an unannounced verification of stocks was tested. The notification was made within 24 hours without mentioning the purpose of the inspection.

5. Advance preparations on site

A work-room was provided for the inspection team where the complete documentation (facility plans, maps, etc.) for the preparation of the facility agreement as well as the declaration and notification of the facility were kept. The room was used for the talks on the preparation and evaluation of the inspection.

6. Escort and points of contact arrangements

During the entire inspection the inspection team was escorted by a "representative of the National Authority" (simulated) as well as one or more representatives of the inspected facility. The aforesaid work-room was the point of contact.

7. Other participants

The inspection was prepared and carried out by a group of experts from the Academy of Sciences and the pharmaceutical enterprise, Dresden. A limited number of representatives from other governmental agencies participated as observers.

8. Duration of inspection and "initial visit"

The initial visit included four one-day visits to the facility and several weeks for the analysis and study of basic documents (facility plans, etc.) to prepare the verification concept and negotiate the facility agreement.

The routine verification lasted for two days and the elaboration of the inspection report took one day.

9. Measures to protect confidential information

Confidential information necessary for the preparation of the verification approach, for the facility agreement and the routine inspection was marked accordingly. All members of the inspection team were staff members of German Democratic Republic governmental agencies and were subject to valid domestic secrecy regulations.

10. Opening conference

During the opening conference the head of the inspection team explained the purpose of the inspection on the basis of the mandate and the facility agreement. The operator of the facility provided information on the current