

20/10/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1993

POST : KUWAIT

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	493	16.00	27.00	0.86
FROM TERRITORIES :	560	18.50	29.50	0.96
B.VISITS TO CLIENTS IN TERRITORY :	687	19.00	6.00	0.50
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	2.50	1.50	0.08
MISSIONS :	10	9.00	3.50	0.25
CONFERENCE SEMINARS :	1	0.50	0.00	0.01
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	15	4.50	1.00	0.11
POST INITIATED :	104	6.50	11.50	0.36
E.COMMUNICATIONS ACTIVITIES :	2	0.50	0.00	0.01
F.INVESTMENT ENQUIRIES				
FROM CANADA :	5	2.00	0.00	0.04
FROM TERRITORIES :	3	0.50	0.00	0.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	5	1.00	1.00	0.04
CONNECTIONS ARRANGED :	3	1.00	1.00	0.04
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	1.00	0.50	0.03
HOST GOVERNMENT :	32	3.50	1.00	0.09
OTHER DEPARTMENT :	27	4.00	0.50	0.09
PROVINCES/MUNICIPALITIES :	47	3.00	1.00	0.08
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		1.00	15.00	0.32
K.SERVICE TO OTHER MISSION PROGRAMS :		1.00	0.00	0.02
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	14
	FROM TERRIT :	12
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	49
	FROM TERRIT :	72
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		15
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	2