

TRADE TRACKING SYSTEM

88/11/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

POST : ABIDJAN

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	217	38.00	30.00	1.06
FROM TERRITORIES :	109	6.00	30.00	0.42
B.VISITS TO CLIENTS IN TERRITORY :	45	15.00	25.00	0.55
C.EXPORT/TRADE/POLICY FAIRS :	0	7.00	0.00	0.14
PROJECTS AND EVENTS MISSIONS :	0	7.50	0.00	0.15
CONFERENCE SEMINARS :	4	0.00	10.00	0.10
OTHER :	0	4.00	0.00	0.08
D.COMMERCIAL / ECONOMIC REPORTS HQ REQUESTED :	1	3.00	0.00	0.06
POST INITIATED :	2	0.00	5.00	0.05
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	3.00	0.00	0.06
HOST GOVERNMENT :	0	1.00	0.00	0.02
OTHER DEPARTMENT :	0	4.00	0.00	0.08
PROVINCES/MUNICIPALITIES :	0	3.50	0.00	0.07
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.00	0.00	0.16
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 36
FROM TERRIT : 22

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 1