

as foreign service officer, administrative services officers, and administrative trainees. Officers at diplomatic posts are formally designated according to their rank, from senior to junior, as ambassadors, ministers, counsellors and first, second and third secretaries. Those serving at consular posts are called consuls general, consuls and vice-consuls.

With the rapid expansion of Canadian representation abroad, the work of the Department in Ottawa has increased correspondingly. It is at present carried on by 22 operational divisions and two special operational units and by nine functional divisions organized in three functional branches. Also included in the functional branches are two functional units. The two divisions dealing with defence matters are grouped under the Office of Politico-Military Affairs, and the three divisions dealing with economic matters are grouped under the Office of Economic Affairs. The Deputy and Assistant Under-Secretaries are each responsible for the supervision of a group of divisions. A single Assistant Under-Secretary supervises the three functional branches. The Departmental Adviser on Bilingualism reports to another Assistant Under-Secretary. The Central Planning Staff, formed in 1967, has certain co-ordinating and planning functions under the supervision of the Deputy Under-Secretary. The Department also provides administrative support for the Special Research Bureau.

There are seven geographical divisions: African and Middle Eastern, Commonwealth, Far Eastern, Latin American, U.S.A., European, and Pays francophones. The last was created in October 1967 to deal with Canada's increasing relations with French-speaking countries, thus reflecting more effectively its bilingual and bicultural character in its relations with other states. Their primary task is to provide the advice on which Canada's general political relations with other countries are based. In addition, they are consulted on the political aspects of matters that are primarily legal, economic, consular, etc., and they have a general responsibility for co-ordinating the various aspects of Canadian policy with respect to the countries and areas with which they are concerned.

The United Nations Division deals with matters relating to the United Nations and its Specialized Agencies. It is responsible for providing advice on matters relating to Canadian participation in and policies toward these organizations and for co-ordinating the work of other divisions of the Department and other departments of government in this connection.

The Information Division has two main responsibilities: (1) to convey to the people of other countries a knowledge and understanding of Canada and the Canadian people and (2) to provide information on Canada's external policy and on the work of the Department of External Affairs. The division produces and distributes a variety of publications such as Statements and Speeches, Reference Papers, Reprints, the departmental monthly bulletin External Affairs, the Canadian Weekly Bulletin, as well as booklets and folders. In association with the National Film Board, the division organizes the distribution of films by Canadian missions abroad, and co-operates with the Canadian Government Exhibition Commission in the provision of display materials to posts for trade fairs and exhibitions in other countries. It also has the responsibility for liaison between the Department and the Canadian Broadcasting Corporation, and for close co-operation with the CBC International Service. The division operates a visits programme under which, each year, prominent journalists are brought to Canada.