

TRADE TRACKING SYSTEM

89/05/12

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : HONG KONG

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	860	15.00	23.20	1.46
FROM TERRITORIES :	1480	9.00	25.20	1.44
B.VISITS TO CLIENTS IN TERRITORY :	338	15.00	7.60	0.68
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	8	1.00	3.20	0.18
MISSIONS :	15	15.00	10.40	0.82
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	18	2.00	1.80	0.13
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	27	5.00	2.00	0.20
POST INITIATED :	26	5.50	1.80	0.20
E.COMMUNICATIONS ACTIVITIES :	13	0.00	1.00	0.05
F.INVESTMENT ENQUIRIES FROM CANADA :	74	0.00	3.00	0.15
FROM TERRITORIES :	130	0.00	8.00	0.40
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	3	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		15.00	1.20	0.36
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	26	1.00	0.60	0.05
OTHER DEPARTMENT :	61	0.50	3.20	0.17
PROVINCES/MUNICIPALITIES :	107	1.00	6.20	0.33
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		12.50	0.00	0.25
LEAVE, PROFESSIONAL DEVELOP :		2.50	0.60	0.08
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	1.00	0.05
***** TOTALS *****		100.00	100.00	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 371
FROM TERRIT : 302

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 11

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 5