

19/05/95

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1994

REGION : EUROPE

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	7246	12.82	20.78	22.83
FROM TERRITORIES :	9910	7.74	17.43	17.64
B. VISITS TO CLIENTS IN TERRITORY :	1875	11.18	8.13	12.02
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	115	3.64	5.59	6.24
MISSIONS :	135	5.08	5.45	6.85
CONFERENCE SEMINARS :	141	3.90	2.53	3.95
OTHER :	103	2.46	1.24	2.21
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	211	5.44	2.65	4.82
POST INITIATED :	312	5.56	3.62	5.64
E. COMMUNICATIONS ACTIVITIES :	2352	3.06	1.72	2.89
F. INVESTMENT ENQUIRIES				
FROM CANADA :	144	2.00	1.78	2.41
FROM TERRITORIES :	324	1.88	2.91	3.24
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	333	0.58	2.00	1.87
CONNECTIONS ARRANGED :	177	0.32	1.40	1.27
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		2.18	1.49	2.27
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	348	1.00	1.07	1.35
HOST GOVERNMENT :	169	1.44	1.06	1.56
OTHER DEPARTMENT :	376	4.78	2.54	4.40
PROVINCES/MUNICIPALITIES :	359	2.66	1.65	2.64
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.82	1.65	6.72
LEAVE, PROFESSIONAL DEVELOP :		6.30	5.45	7.46
K. SERVICE TO OTHER MISSION PROGRAMS :		4.10	0.53	2.47
L. TOURISM PROGRAM ACTIVITIES :		1.06	7.24	6.25
***** TOTALS *****		100.00	99.91	129.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	607
	FROM TERRIT :	528
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	1479
	FROM TERRIT :	2169
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		65
NUMBER OF OCCUPIED OFFICER POSITIONS	- CANADA BASED :	50
	- LOCALLY ENGAGED :	79