

TRADE TRACKING SYSTEM

89/10/05

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1988

POST : LYON

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	51	1.00	30.00	0.31
FROM TERRITORIES :	65	2.00	21.00	0.23
B.VISITS TO CLIENTS IN TERRITORY :	52	10.00	18.00	0.28
C.EXPORT/TRADE/POLICY FAIRS :	3	2.00	10.00	0.12
PROJECTS AND EVENTS MISSIONS :	13	7.00	8.00	0.15
CONFERENCE SEMINARS :	5	1.00	3.00	0.04
OTHER :	3	8.00	1.00	0.09
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	0	0.00	0.00	0.00
E.COMMUNICATIONS ACTIVITIES :	3	4.00	1.00	0.05
F.INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	12	20.00	0.00	0.20
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.00	1.00	0.01
CONNECTIONS ARRANGED :	2	1.00	0.00	0.01
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	1.00	0.01
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	3	5.00	0.00	0.05
PROVINCES/MUNICIPALITIES :	6	8.00	0.00	0.08
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		21.00	5.00	0.26
LEAVE, PROFESSIONAL DEVELOP :		0.00	1.00	0.01
K.SERVICE TO OTHER MISSION PROGRAMS :		10.00	0.00	0.10
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 29
FROM TERRIT : 160

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1