

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : HONG KONG

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	739	11.66	17.66	0.88
FROM TERRITORIES	928	7.66	26.00	1.01
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 209	7.66	4.33	0.36
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	5	5.00	2.00	0.21
MISSIONS	29	2.00	4.66	0.20
OTHER	5	4.33	0.33	0.14
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	8	1.00	3.66	0.14
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	70	2.33	7.66	0.30
FROM TERRITORIES	152	4.33	17.33	0.65
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED	0	0.00	0.00	0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	3	6.66	0.00	0.20
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	115	4.66	3.00	0.23
FROM OTHER GOV'T SOURCES- CONTACTS	529	16.33	4.66	0.63
- REPORTS	26	1.00	0.66	0.05
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		20.00	1.66	0.65
LEAVE, PROFESSIONAL DEVELOP		4.00	5.33	0.28
J. SERVICE TO OTHER MISSION PROGRAMS		1.33	1.00	0.07
***** TOTALS *****		99.95	99.94	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 344  
FROM TERRIT : 425

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 46

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3  
- LOCALLY-ENGAGED : 3