

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

POST : AMMAN

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	190	15.00	21.50	0.58
FROM TERRITORIES :	230	15.00	25.00	0.65
B.VISITS TO CLIENTS IN TERRITORY :	61	15.00	25.00	0.65
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	1	15.00	16.00	0.47
CONFERENCE SEMINARS :	1	15.00	0.00	0.15
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	7	0.00	7.50	0.15
E.COMMUNICATIONS ACTIVITIES :	1	1.00	0.00	0.01
F.INVESTMENT ENQUIRIES				
FROM CANADA :	3	1.00	2.00	0.05
FROM TERRITORIES :	6	1.00	3.00	0.07
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	0	10.00	0.00	0.10
PROVINCES/MUNICIPALITIES :	0	10.00	0.00	0.10
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		1.00	0.00	0.01
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K.SERVICE TO OTHER MISSION PROGRAMS :		1.00	0.00	0.01
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00
NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :		0		
FROM TERRIT :		10		
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :		40		
FROM TERRIT :		62		
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		7		
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :		1		
-LOCALLY ENGAGED :		2		