

- name, address and business activities of the joint venture
- the investment capital, the legal capital the ratio of contribution to the legal capital and the rate of contribution to the legal capital
- the number, composition, responsibilities, rights and office term of the Board of Management, General Director and Deputy General Directors of the joint venture
- the representative of the joint venture before the law courts, arbitration bodies and state authorities of Vietnam
- the principles governing financial matters, accounting and statistical systems; insurance of assets of the joint venture
- the rate of profit and loss sharing between the joint venture partners
- duration of the joint venture, termination and dissolution of the joint venture
- labour relations in the joint venture
- training plan in regard to managerial officials, technical and business personnel and workers
- procedure for amendments to the charter of the joint venture

*FOC Charter*

- nationality and address of the authorized representative of the foreign investor
- the business name, address and activities of the enterprise
- the invested capital, legal capital and the progress of capital contribution and construction
- the representative of the enterprise before the Vietnamese law courts, arbitration body and state authorities
- the principles governing financial matters, accounting, statistics and insurance of the enterprise assets
- the duration, termination and dissolution of the enterprise
- the employment in the enterprise
- plans for the training of managerial, technical and professional staff and personnel
- the procedures of amending the charter of the enterprise